

Draft
5-27-20

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAID ALL NECESSARY EXPENSES AND LIABILITIES OF THE RIVERDALE PARK DISTRICT, RIVERDALE, ILLINOIS FOR THE FISCAL YEAR BEGINNING MAY 1, 2020, AND ENDING APRIL 30, 2021, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT AND PURPOSE

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BE IT ORDAINED by the Board of Commissioners of the Riverdale Park District:

SECTION I: The following is the Annual Budget for the Riverdale Park District for the fiscal year beginning May 1, 2020, and ending April 30, 2021.

ARTICLE I - GENERAL CORPORATE PURPOSES

	<u>TOTAL APPROPRIATION</u>
A. <u>EXECUTIVE DEPARTMENT</u>	
Salary of Director (154)	\$ 50,000.00
Salary of Office Manager and Board Secretary (156)	35,000.00
Board expenses (104)	8,000.00
Training/staff development (105)	<u>7,500.00</u>
TOTAL EXECUTIVE DEPARTMENT:	\$ 100,500.00
B. <u>LEGAL DEPARTMENT</u>	
Attorney's retainer and fee (151)	\$ 17,000.00
Other legal fees, costs and expenses (152)	5,000.00
Ads/publication of notices (153)	<u>1,000.00</u>
TOTAL LEGAL DEPARTMENT:	\$ 23,000.00
C. <u>ADMINISTRATIVE DEPARTMENT</u>	
Salary of the Treasurer (101)	\$ 11,500.00
Office supplies (201)	9,000.00
Communication devices (202)	5,000.00

	Office equipment maintenance (207)		7,000.00
	Information technology (211)		6,000.00
	Premium on Surety Bond of Treasurer (203)		250.00
	Association dues/expenses (210)		4,000.00
	Employment Screening (208)		1,000.00
	Other Employee Benefits (157)		3,000.00
	Access One (telephones & internet) (320)		17,000.00
	Equipment Rental (portable restrooms) (317)		2,500.00
	Licenses/Permits (321)		<u>1,000.00</u>
	TOTAL ADMINISTRATIVE DEPARTMENT:	\$	67,250.00
D.	<u>BUILDING MAINTENANCE</u>		
	Nicor Gas (251)	\$	12,000.00
	Commonwealth Edison (253)		17,000.00
	Water (254)		3,000.00
	Trash disposal (316)		5,000.00
	Equipment replacement (310)		1,000.00
	Administration Uniforms (318)		500.00
	Maintenance Uniforms (319)		1,000.00
	Maintenance supplies/materials (322)		<u>15,000.00</u>
	TOTAL BUILDING MAINTENANCE:	\$	54,500.00
E.	<u>PARK MAINTENANCE</u>		
	Maintenance full-time salary (301)	\$	32,000.00
	Maintenance part-time salaries (300)		70,000.00
	Vehicle equipment maintenance (311)		7,000.00
	Fuel and oil (312)		20,000.00
	Tree/garden Supplies (323)		<u>1,000.00</u>
	TOTAL PARK MAINTENANCE:	\$	130,000.00
F.	<u>CAPITAL IMPROVEMENTS</u>		
	Playground equipment/repairs (327)		20,000.00
	Capital Fund:		
	Technology Equipment (212)		4,000.00
	Exterior building repairs (255)		25,000.00
	Interior building repairs (256)		15,000.00
	Equipment Leasing (257)		25,000.00
	Furniture/Fixtures (258)		15,000.00
	Contingency (259)		6,000.00
	Bond Expense/fees (328)		10,000.00

	<u>100,000.00</u>
TOTAL CAPITAL IMPROVEMENTS:	\$ 120,000.00
TOTAL ARTICLE I - GENERAL CORPORATE:	\$ 495,250.00

ARTICLE II - RECREATION PROGRAM FUND

Full-time salaries (350)	\$ 35,000.00
Customer service clerks (351)	35,000.00
Part-time Recreation staff (367)	52,000.00
Instructors (368)	1,000.00
Summer Camp Staff (369)	20,000.00
Recreation supplies (354)	4,000.00
Transportation (360)	15,000.00
Programs:	34,000.00
Adult Program Supplies & Materials (372)	25,000.00
Youth Program Supplies & Materials (373)	7,000.00
Summer Camp Supplies & Materials (374)	2,000.00
Rental Deposit Refunds (390)	20,000.00
Parking Permit Refund (401)	2,500.00
Special events (370)	13,000.00
Advertising/Marketing (371)	5,000.00
Uniforms (361)	1,000.00
Food/Beverages (355)	<u>6,000.00</u>
TOTAL ARTICLE II - RECREATION PROGRAM FUND:	\$ 243,500.00

ARTICLE III - INSURANCE PROGRAM

For the payment of the cost of Liability Insurance under Section 10/9-107 of Chapter 745, Illinois Compiled Statutes (220)	\$ 40,000.00
For the payment of the cost of protection for Workmen's Compensation claims pursuant to Section 10/9-107 of Chapter 745, Illinois Compiled Statutes (206)	<u>15,000.00</u>
TOTAL ARTICLE III - INSURANCE PROGRAM:	\$ 55,000.00

ARTICLE IV - MUNICIPAL AUDITING

For the payment of the cost of auditing pursuant to Section 5/8-8-8 of Chapter 65 of the Illinois Compiled Statutes to be secured from the proceeds of a special tax in addition to all other taxes (230) \$ 10,000.00

TOTAL ARTICLE IV - MUNICIPAL AUDITING: **\$ 10,000.00**

ARTICLE V - SOCIAL SECURITY & MEDICARE BENEFITS

For the payment of Social Security and Medicare benefits for Park District employees as provided by law pursuant to Section 5/21-110 of Chapter 40 of the Illinois Compiled Statutes, to be secured from the proceeds of a special tax in addition to all other taxes \$ 5,000.00

TOTAL ARTICLE V - SOCIAL SECURITY BENEFITS: **\$ 5,000.00**

ARTICLE VI - POLICE SYSTEM

For the payment of organizing and maintaining a police system as provided by law pursuant to Section 1205/5-9 of Chapter 70 of the Illinois Compiled Statutes to be secured from the proceeds of a special tax in addition to all other taxes

Salaries of Employees (250) 20,000.00

Alarm System (252) 8,000.00

Building Security Repairs (260) \$ 2,000.00

TOTAL ARTICLE VI - POLICE SYSTEM: **\$ 30,000.00**

ARTICLE VII - SPECIAL RECREATION SERVICES FUND

For the payment of the cost of the Park District's participation in a joint Agreement

to provide recreational programs for the handicapped to be secured from the proceeds of a special tax in addition to all of the taxes (400)

\$ 22,000.00

TOTAL ARTICLE VII - SPECIAL RECREATION SERVICES FUND:

\$ 22,000.00

ARTICLE VIII - UNEMPLOYMENT INSURANCE FUND

For the cost of participation by the Park District in the State of Illinois and Federal Unemployment Insurance Programs, to be secured from the proceeds of a special tax in addition to all other taxes, as provided by law (240)

\$ 11,000.00

TOTAL ARTICLE VIII - UNEMPLOYMENT INSURANCE FUND

\$ 11,000.00

ARTICLE IX- DEBT SERVICE

For payment of principal and interest on General Obligation Bond 2019 (02448.049) (402)

\$ 143,460.40

TOTAL ARTICLE IX- DEBT SERVICE

\$ 143,460.40

ARTICLE X - STREET PAVING AND LIGHTING FUND

Construction and lighting of streets and roadways within parks and playgrounds (pursuant to Chapter 70, Section 1205/5-6, Illinois Compiled Statutes 1996):

Exterior Lighting Improvements (260)	5,000.00
Paving (261)	4,000.00
Parking Passes (262)	450.00
Snow Removal (263)	\$ <u>1,000.00</u>

TOTAL ARTICLE X - STREET PAVING AND LIGHTING FUND

\$ 10,450.00

GRAND TOTAL:

\$ 1,025,660.40

SECTION II: As part of the annual budget, it is stated:

(a) That the cash on hand at the beginning of the fiscal year is \$ _____, which includes the first instalment of 2019 Real Estate Tax collections.

(b) That the estimated cash expected to be received during the fiscal year from all sources is \$ _____.

(c) That the estimated expenditures contemplated for the fiscal year are **\$1,025,660.40**.

(d) That the estimated amount of taxes to be received by the Riverdale Park District during the fiscal year is \$ _____.

SECTION III: That the following sums of money in the total amount of ONE MILLION TWENTY-FIVE THOUSAND SIX HUNDRED SIXTY AND 40/100 DOLLARS (\$1,025,660.40), or so much thereof as may be authorized by law be and the same are hereby appropriated for the corporate business of the Riverdale Park District as hereinafter specified for the fiscal year beginning May 1, 2020, and ending April 30, 2021.

INSERT DUPLICATE

S U M M A R Y

	<u>TOTAL APPROPRIATION</u>
Article I - General Corporate Purposes:	\$ 495,250.00
Article II - Recreation Program:	243,500.00
Article III - Insurance Program:	55,000.00
Article IV - Municipal Auditing:	10,000.00
Article V - Social Security & Medicare Benefits:	5,000.00
Article VI - Police System:	30,000.00
Article VII - Special Recreation Services Fund:	22,000.00
Article VIII - Unemployment Insurance Fund:	11,000.00
Article IX - Debt Service:	143,460.40
Article X - Street Paving & Lighting Fund:	<u>10,450.00</u>
GRAND TOTAL:	\$1,025,660.40

SECTION IV: The receipts and the revenues of the said Riverdale Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION V: That all unexpended balances of any item or items of any general appropriation made in this ordinance be expended in making up for any insufficiency in any item or items in the same general appropriation for the same general purpose or any like appropriations made by this ordinance.

SECTION VI: That all unexpended balances of annual appropriations of previous years are hereby reappropriated.

SECTION VII: That the Riverdale Park District requests that the County Clerk of Cook County use a loss rate of 35% for bond and interest funds, and a loss rate of 25% for all remaining funds in extending this tax levy.

SECTION VIII: This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

PASSED AND DEPOSITED in my office this _____ day of June, 2020.

Secretary of the Board of Commissioners
of Riverdale Park District

APPROVED by me this _____ day of June, 2020.

President of the Board of Commissioners
of Riverdale Park District

VOTE: _____

AYES: _____

NAYS: _____

ABSENT: _____