

DRAFT VERSION

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND
APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY
TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE
RIVERDALE PARK DISTRICT, RIVERDALE, ILLINOIS
FOR THE FISCAL YEAR BEGINNING MAY 1, 2017, AND ENDING APRIL 30, 2018,
AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH
APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED
FOR EACH OBJECT AND PURPOSE

* * * * *

BE IT ORDAINED by the Board of Commissioners of the Riverdale Park District:

SECTION I: The following is the Annual Budget for the Riverdale Park District for the fiscal year beginning May 1, 2017, and ending April 30, 2018.

ARTICLE I - GENERAL CORPORATE PURPOSES

| | <u>TOTAL APPROPRIATION</u> |
|--|--------------------------------|
| A. <u>EXECUTIVE DEPARTMENT</u> | |
| Salary of Director (154) | \$ 50,000.00 |
| Salary of Office Manager and Board Secretary (156) | 35,000.00 |
| Payment of expenses which any commissioner may have in and about the performance of his duties (104) | 11,000.00 |
| Training (105) | <u>10,000.00</u> |
| TOTAL EXECUTIVE DEPARTMENT: | \$ 106,000.00 |
| B. <u>LEGAL DEPARTMENT</u> | |
| Attorney's retainer and fee (151) | \$ 17,000.00 |
| Other legal fees, costs and expenses (152) | 2,500.00 |
| Publication of notices and job openings, reports and ordinances (153) | <u>1,000.00</u> |
| TOTAL LEGAL DEPARTMENT: | \$ 20,500.00 |

| | | | |
|----|--|----|------------------|
| C. | <u>ADMINISTRATIVE DEPARTMENT</u> | | |
| | Salary of the Treasurer (101) | \$ | 11,500.00 |
| | Stationery, office supplies and postage (201) | | 9,000.00 |
| | Cell phone rentals & tolls (202) | | 3,000.00 |
| | Office equipment maintenance (207) | | 6,000.00 |
| | Information technology (211) | | 8,000.00 |
| | Premium on Surety Bond of Treasurer (203) | | 250.00 |
| | Dues, Illinois Association of Park Districts (210) | | 6,000.00 |
| | Employment Screening (208) | | 1,500.00 |
| | Other Employee Benefits (157) | | 3,000.00 |
| | Access One (telephones & internet) (320) | | 22,000.00 |
| | Equipment Rental, including portable restrooms (317) | | 6,000.00 |
| | Licenses/Permits (321) | | <u>500.00</u> |
| | TOTAL ADMINISTRATIVE DEPARTMENT: | \$ | 76,750.00 |
| D. | <u>BUILDING MAINTENANCE</u> | | |
| | Fuel for buildings (251) | \$ | 15,000.00 |
| | Electricity (253) | | 20,000.00 |
| | Purchase of water (254) | | 3,000.00 |
| | Trash disposal (316) | | 3,500.00 |
| | Mechanical equipment (310) | | 1,000.00 |
| | Maintenance Uniforms and Contingency (319) | | 3,100.00 |
| | Maintenance supplies (322) | | <u>15,000.00</u> |
| | TOTAL BUILDING MAINTENANCE: | \$ | 60,600.00 |
| E. | <u>PARK MAINTENANCE</u> | | |
| | Salary of maintenance foreman (301) | \$ | 32,000.00 |
| | Maintenance Staff (300) | | 90,000.00 |
| | Repairs to equipment (311) | | 7,000.00 |
| | Fuel and oil for motorized equipment (312) | | 17,000.00 |
| | Garden Supplies (323) | | <u>2,000.00</u> |
| | TOTAL PARK MAINTENANCE: | \$ | 148,000.00 |
| F. | <u>CAPITAL IMPROVEMENTS</u> | | |
| | New Park playground equipment (327) | | 12,000.00 |
| | Capital Fund: | | |
| | Bond Express/fees (328) | | 12,000.00 |
| | Repairs to buildings - exterior (255) | | 25,000.00 |
| | Repairs to buildings - interior (256) | | 15,000.00 |
| | Equipment Leasing (257) | | 24,000.00 |

| | | |
|----------------------------|-----------|-------------------|
| Technology Equipment (212) | 3,000.00 | |
| Furniture/Fixtures (258) | 30,000.00 | |
| Contingency (259) | 3,000.00 | <u>112,000.00</u> |

TOTAL CAPITAL IMPROVEMENTS: \$ 124,000.00

TOTAL ARTICLE I - GENERAL CORPORATE: \$ 535,850.00

ARTICLE II - RECREATION PROGRAM FUND

| | | |
|--|----------|-----------------|
| Salary of Recreation Supervisor (350) | | \$ 35,000.00 |
| Salary of Customer Service Clerks (351) | | 36,000.00 |
| Salaries of Recreation employees, instructors and summer camp staff (367) | | 52,000.00 |
| Salaries of Instructors (368) | | 5,000.00 |
| Summer Camp Staff (369) | | 35,000.00 |
| Recreation supplies (354) | | 6,000.00 |
| Transportation (360) | | 10,000.00 |
| Contingencies (362) | | 2,000.00 |
| Programs: | | 15,000.00 |
| Youth Program Supplies & Materials (373) | 5,000.00 | |
| Adult Program Supplies & Materials (372) | 5,000.00 | |
| Sports Program Supplies & Materials (375) | 5,000.00 | |
| Rental Deposit Refunds (390) | | 15,000.00 |
| Parking Permit Refund (401) | | 2,500.00 |
| Special events (370) | | 18,000.00 |
| Marketing (371) | | 5,000.00 |
| Uniforms (361) | | 1,000.00 |
| Training/Staff Development (363) | | 500.00 |
| Food/Beverages (355) | | 5,000.00 |
| Office Supplies (356) | | <u>2,000.00</u> |

TOTAL ARTICLE II - RECREATION PROGRAM FUND: \$ 245,000.00

ARTICLE III - INSURANCE PROGRAM

For the payment of the cost of Liability Insurance
under Section 10/9-107 of Chapter 745,
Illinois Compiled Statutes (220) \$ 38,000.00

For the payment of the cost of protection for
 Workmen's Compensation claims pursuant to
 Section 10/9-107 of Chapter 745, Illinois
 Compiled Statutes (206) 16,000.00

TOTAL ARTICLE III - INSURANCE PROGRAM: **\$ 54,000.00**

ARTICLE IV - MUNICIPAL AUDITING

For the payment of the cost of auditing pursuant
 to Section 5/8-8-8 of Chapter 65 of the Illinois
 Compiled Statutes to be secured from the
 proceeds of a special tax in addition to all
 other taxes (230) \$ 9,000.00

TOTAL ARTICLE IV - MUNICIPAL AUDITING: **\$ 9,000.00**

ARTICLE V - SOCIAL SECURITY & MEDICARE BENEFITS

For the payment of Social Security and Medicare
 benefits for Park District employees as provided
 by law pursuant to Section 5/21-110 of Chapter 40
 of the Illinois Compiled Statutes, to be secured
 from the proceeds of a special tax in addition
 to all other taxes \$ 40,000.00

TOTAL ARTICLE V - SOCIAL SECURITY BENEFITS: **\$ 40,000.00**

ARTICLE VI - POLICE SYSTEM

For the payment of organizing and maintaining
 a police system as provided by law pursuant
 to Section 1205/5-9 of Chapter 70 of the Illinois
 Compiled Statutes to be secured from the
 proceeds of a special tax in addition to all
 other taxes

Salaries of Employees (250) 39,000.00
 Alarm System (252) 10,000.00

Building Security Repairs (260) \$ 1,000.00

TOTAL ARTICLE VI - POLICE SYSTEM: \$ 50,000.00

ARTICLE VII - SPECIAL RECREATION SERVICES FUND

For the payment of the cost of the Park District's participation in a joint Agreement to provide recreational programs for the handicapped to be secured from the proceeds of a special tax in addition to all of the taxes (400) \$ 23,500.00

TOTAL ARTICLE VII - SPECIAL RECREATION SERVICES FUND: \$ 23,500.00

ARTICLE VIII - UNEMPLOYMENT INSURANCE FUND

For the cost of participation by the Park District in the State of Illinois and Federal Unemployment Insurance Programs, to be secured from the proceeds of a special tax in addition to all other taxes, as provided by law (240) \$ 11,000.00

TOTAL ARTICLE VIII - UNEMPLOYMENT INSURANCE FUND \$ 11,000.00

ARTICLE IX- DEBT SERVICE

For payment of principal and interest on General Obligation Bond 2016 (02448.044) (402) \$ 137,620.91

TOTAL ARTICLE IX- DEBT SERVICE \$ 137,620.91

ARTICLE X - STREET PAVING AND LIGHTING FUND

Construction and lighting of streets and roadways within parks and playgrounds (pursuant to Chapter 70, Section 1205/5-6, Illinois Compiled Statutes 1996):

| | |
|--------------------------------------|------------------|
| Exterior Lighting Improvements (260) | 3,000.00 |
| Paving (261) | 2,000.00 |
| Parking Passes (262) | 450.00 |
| Snow Removal (263) | <u>\$ 500.00</u> |

TOTAL ARTICLE X - STREET PAVING AND LIGHTING FUND **\$ 5,950.00**

GRAND TOTAL: **\$ 1,111,920.91**

SECTION II: As part of the annual budget, it is stated:

(a) That the cash on hand at the beginning of the fiscal year is \$ _____, which includes the first instalment of 2016 Real Estate Tax collections.

(b) That the estimated cash expected to be received during the fiscal year from all sources is \$ _____.

(c) That the estimated expenditures contemplated for the fiscal year are **\$1,111,920.91**.

(d) That the estimated amount of taxes to be received by the Riverdale Park District during the fiscal year is \$ _____.

SECTION III: That the following sums of money in the total amount of ONE MILLION ONE HUNDRED ELEVEN THOUSAND NINE HUNDRED TWENTY AND 91/100 (\$1,111,920.91), or so much thereof as may be authorized by law be and the same are hereby appropriated for the corporate business of the Riverdale Park District as hereinafter specified for the fiscal year beginning May 1, 2017, and ending April 30, 2018.

ARTICLE I - GENERAL CORPORATE PURPOSES

| | <u>TOTAL</u> <u>APPROPRIATION</u> |
|--|--------------------------------------|
| A. <u>EXECUTIVE DEPARTMENT</u> | |
| Salary of Director (154) | \$ 50,000.00 |
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| Payment of expenses which any commissioner may have in and about the performance of his duties (104) | 11,000.00 |
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| Attorney's retainer and fee (151) | \$ 17,000.00 |
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| | | | <u>112,000.00</u> |
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| | TOTAL ARTICLE I - GENERAL CORPORATE: | \$ | 535,850.00 |

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District's participation in a joint Agreement
to provide recreational programs for the
handicapped to be secured from the

proceeds of a special tax in addition to all
of the taxes (400) \$ 23,500.00

**TOTAL ARTICLE VII - SPECIAL RECREATION
SERVICES FUND: \$ 23,500.00**

ARTICLE VIII - UNEMPLOYMENT INSURANCE FUND

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in the State of Illinois and Federal Unemployment
Insurance Programs, to be secured from the

proceeds of a special tax in addition to all other
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**TOTAL ARTICLE VIII - UNEMPLOYMENT
INSURANCE FUND \$ 11,000.00**

ARTICLE IX- DEBT SERVICE

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General Obligation Bond 2016 (02448.044) (402) \$ 137,620.91

TOTAL ARTICLE IX- DEBT SERVICE \$ 137,620.91

ARTICLE X - STREET PAVING AND LIGHTING FUND

Construction and lighting of streets and
roadways within parks and playgrounds
(pursuant to Chapter 70, Section 1205/5-6,
Illinois Compiled Statutes 1996):

| | |
|--------------------------------------|---------------|
| Exterior Lighting Improvements (260) | 3,000.00 |
| Paving (261) | 2,000.00 |
| Parking Passes (262) | 450.00 |
| Snow Removal (263) | <u>500.00</u> |

**TOTAL ARTICLE X - STREET PAVING AND
LIGHTING FUND \$ 5,950.00**

GRAND TOTAL: \$ 1,111,920.91

S U M M A R Y

| | <u>TOTAL APPROPRIATION</u> |
|--|---------------------------------------|
| Article I - General Corporate Purposes: | \$ 535,850.00 |
| Article II - Recreation Program: | 245,000.00 |
| Article III - Insurance Program: | 54,000.00 |
| Article IV - Municipal Auditing: | 9,000.00 |
| Article V - Social Security & Medicare Benefits: | 40,000.00 |
| Article VI - Police System: | 50,000.00 |
| Article VII - Special Recreation Services Fund: | 23,500.00 |
| Article VIII - Unemployment Insurance Fund: | 11,000.00 |
| Article IX - Debt Service: | 137,620.91 |
| Article X - Street Paving & Lighting Fund: | <u>5,950.00</u> |
| GRAND TOTAL: | \$1,111,920.91 |

SECTION IV: The receipts and the revenues of the said Riverdale Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION V: That all unexpended balances of any item or items of any general appropriation made in this ordinance be expended in making up for any insufficiency in any item or items in the same general appropriation for the same general purpose or any like appropriations made by this ordinance.

SECTION VI: That all unexpended balances of annual appropriations of previous years are hereby reappropriated.

SECTION VII: That the Riverdale Park District requests that the County Clerk of Cook County use a loss rate of 20% for bond and interest funds, and a loss rate of 20% for all remaining funds in extending this tax levy.